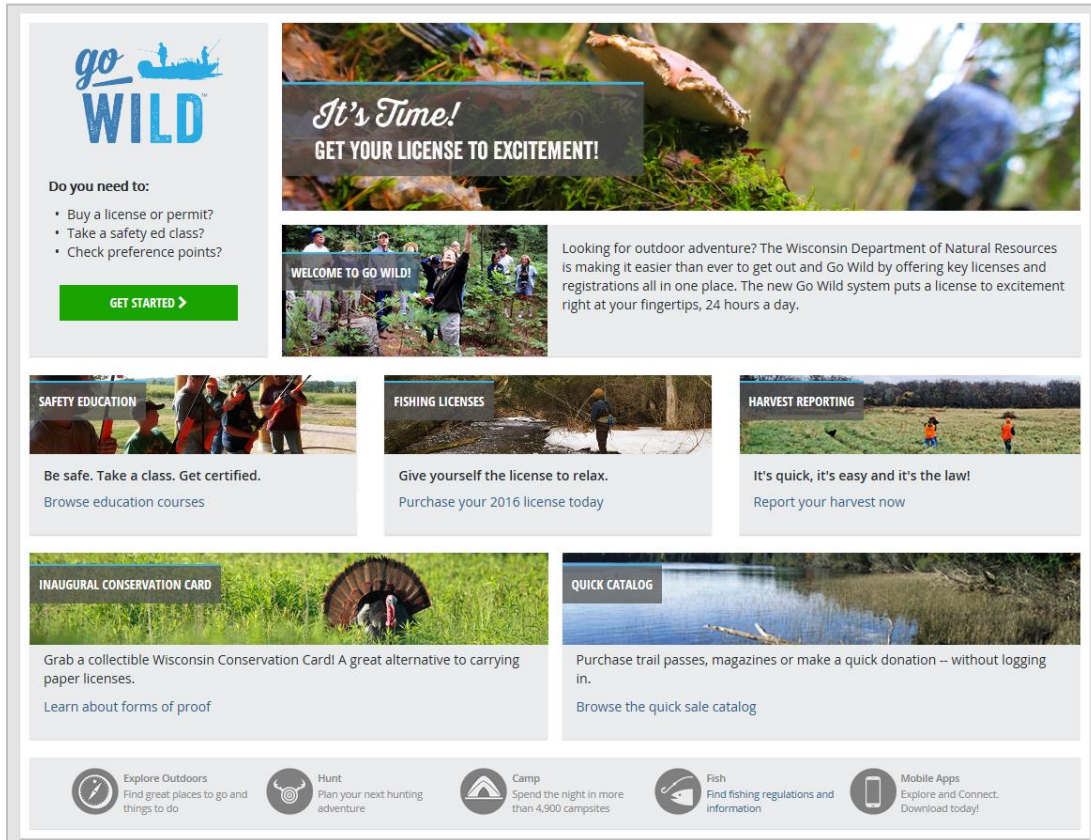


# Well Notifications/Heat Exchange Drillhole Construction

## Online Sales Process

Follow the instructions to make a notification purchase online through the quick sales, or by logging into your individual customer account.

1. Start by going to the GoWild website: <https://gowild.wi.gov/>



**Quick Sales Catalog Sales:** The quick sales catalog will allow you to complete your notification purchase without having to log into an individual customer account. You will simply select the notification products, enter the required information, make your payment and print the notification receipt at the end.

2. Click on the ***"Browse the quick sale catalog"*** link on the bottom right of the webpage



3. Select the Notification type you would like to obtain

| Products                             |   |         |
|--------------------------------------|---|---------|
| Product Name                         | Description   | Price   |
| Collector Waterfowl Stamp            | Can be purchased at any DNR Service Center, online... | \$7.00  |
| Collector Pheasant Stamp             | Can be purchased at any DNR Service Center, online... | \$10.00 |
| Collector Turkey Stamp               | Can be purchased at any DNR Service Center, online... | \$5.25  |
| Wisconsin Snowmobile Trail Pass      | Allows the snowmobile to be operated in or on any ... | \$30.00 |
| Nonresident Snowmobile Trail Pass    | Allows the snowmobile to be operated in or on any ... | \$50.00 |
| NR ATV/UTV Trail                     | Allows the ATV/UTV to be operated on designated AT... | \$35.00 |
| 5-Day ATV Trail                      | Allows the ATV/UTV to be operated on designated AT... | \$20.00 |
| Well Construction Notification       |   | \$50.50 |
| Heat Exchange Drillhole Construction |   | \$0.00  |

4. Click **“Add to Cart”** to add the selected product to your shopping cart

Well Construction Notification

Price: \$50.50

OR

Heat Exchange Drillhole Construction

Price: \$0.00

5. Fill in the required information and click **“Save”**

**Well Construction Notification**

Property Owner Name *Required*

Street Name and Address *Required*

City, Village or Township *Required*

County *Required*

Nearest Intersecting Road or Highway *Required*

Well Type *Required*

Well Driller Name

Pump Installer Name

OR

**Heat Exchange Drillhole Construction**

Property Owner Name *Required*

Street Name and Address *Required*

City, Village or Township *Required*

County *Required*

Nearest Intersecting Road or Highway *Required*

Installer

- If you want to obtain more than one notification, click **“Keep Shopping”** and add the next notification product to your shopping cart
- When you are finished shopping, click **“Checkout”**

Shopping Cart

Well Construction Notification \$50.50  
Valid From 4/12/2016 - 3/31/2017  
[Remove](#)

Subtotal: \$50.50  
Payment Type: ☒ Credit Card  
Convenience Fee: \$0.88  
Grand Total: \$51.38

[Keep Shopping](#) [Checkout](#)

- Enter your shipping address info (well construction only), then click **“Next”**

Shipping Address

First Name *Required* John Middle Name Last Name *Required* Example Suffix  
Phone Number (608) 555-5555 Email Address john.example@nomail.com  
Address *Required* 123 Main Street Address 2  
City *Required* Madison State / Province *Required* Wisconsin Postal Code *Required* 53707 Country *Required* UNITED STATES  
[Cancel](#) [Next](#)

- This screen summarizes your purchase. Click **“Make payment”** to complete your transaction

Make Payment

Your journey is almost complete! You will now be leaving the Go Wild system to finalize your payment. Don't worry...after payment you'll be brought right back by clicking the "Continue" button on the State of Wisconsin e-Payment Services page. Remember to **print your license** at the end of your transaction. You get everything you need right now and there's nothing to wait for in the mail.

|   |   |         |
|---|---|---------|
| Heat Exchange Construction Notification | 1 | \$0.00  |
| Well Construction Notification          | 1 | \$50.50 |
| Subtotal                                |   | \$50.50 |
| Convenience Fee                         |   | \$0.88  |
| Total                                   |   | \$51.38 |

[Cancel](#) [Make Payment](#)

- Fill in the required information to make an electronic payment, then click **“Continue”**

WDNR Go Wild

Amount Due \$50.50  
Transaction ID 63641136

Payment Information

Frequency One Time  
Payment Amount \$50.50  
Payment Date Pay Now

Contact Information

First Name John  
Last Name Example  
Company (Optional)  
Address 1 123 Main Street  
Address 2 (Optional)  
City/Town Madison  
State/Province/Region WI  
Zip/Postal Code 53707  
Country US  
Phone Number 6085555555  
Email Address john.example@nomail.com

Payment Method

Card Number 4111111111111111  
Expiration Date 04/2021  
Card Security Code 123  
Card Billing Address ☒ Use my contact information address  
☐ Use a different address

[Continue](#) [Cancel](#)

A convenience fee will be charged for this transaction. This fee amount will display on the next page where you will be able to cancel or confirm your payment.

11. Click **"Confirm"** to verify your payment information

A convenience fee will be charged for this transaction. The fee will be added to the amount of your transaction and is in addition to any fees that may be charged by your financial institution.

**Confirm** [Back](#)

12. To print your payment receipt, click **"print this page"**, then click the **"Continue"** to proceed

**Confirmation**

You must click the "Continue" button below in order to return to the state agency's website.

Please keep a record of your Confirmation Number, or [print this page](#) for your records.

Confirmation Number **XWNXCS000002502**

[Payment Details](#)

**Continue**

13. Click the **"green button"** to print your final receipt and notifications

- It is **important** to print this receipt as you will not be able to reprint after you exit the page
- You may also save the PDF to your computer to print at a later time

**Order Receipt**

Transaction #63640655

The following products have been added to your account.

| Name                           | Qty | Price      | Line Total     |
|--------------------------------|-----|------------|----------------|
| Well Construction Notification | 1   | \$50.50/ea | \$50.50        |
| Subtotal                       |     |            | \$50.50        |
| Convenience Fee                |     |            | \$0.88         |
| <b>Total</b>                   |     |            | <b>\$51.38</b> |

[Receipt and License Documents](#)

14. Example Receipt:

**go WILD** WISCONSIN DEPARTMENT OF NATURAL RESOURCES

**DNR GO WILD CUSTOMER RECEIPT**  
Agent # 4119  
GoWild INTERNET AGENT


**John Example**  
123 Main Street Madison, WI 53707

4/14/2016 6:38:36 PM  
Transaction # 63641136


| Product                                 | Description  | Quantity | Price          |
|---|--|----------|----------------|
| Well Construction Notification          | 6364113602 John Example 123 Main Street Madison Driller Name Example Pump Installer Name Example Valid 4/14/2016 - | 1        | \$50.50        |
| Heat Exchange Construction Notification | 6364113601 John Smith 123 Main Street Madison Installer Info Valid 4/14/2016 -                                     | 1        | \$0.00         |
| Subtotal                                |  |          | \$50.50        |
| Shipping                                |  |          | \$0.00         |
| Convenience Fee                         |  |          | \$0.88         |
| <b>Total</b>                            |  |          | <b>\$51.38</b> |

Recreational License Purchasers:  
I understand that providing incorrect information and/or claiming landowner preference without meeting the legal requirements is a violation of state law and punishable by penalty and revocation of all hunting, fishing and trapping privileges for 3 years. A hunting license issued by the Department of Natural Resources does not authorize possession of a firearm by a felon or anyone who cannot possess a firearm due to a conviction for a crime of domestic violence.  
I have read the statement above and have complied with all the laws regulating the issuance and purchase of this license and certify that my privileges are not revoked or suspended.

a. Well Construction Notification Example

|   |  |
|---|--|
|  | <b>DNR GO WILD WELL CONSTRUCTION NOTIFICATION</b><br><b>NOTIFICATION #6364113602</b> |
| <hr/>   |  |
| <b>Property Owner Name:</b>   | John Example   |
| <b>Street Name and Address:</b>   | 123 Main Street  |
| <b>City, Village or Township:</b>   | Madison  |
| <b>County:</b>  | DANE   |
| <b>Nearest Intersecting Road or Highway:</b>                                      | Hwy 12   |
| <b>Well Type:</b>   | New  |
| <b>Well Driller Name:</b>   | Driller Name Example   |
| <b>Pump Installer Name:</b>   | Pump Installer Name Example  |

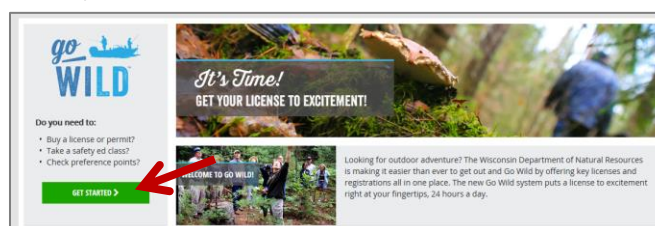
b. Heat Exchange Drillhole Construction Notification Example

|  |   |
|--|---|
|  | <b>DNR GO WILD HEAT EXCHANGE CONSTRUCTION NOTIFICATION</b><br><b>NOTIFICATION #6364113601</b> |
| <hr/>  |   |
| <b>Property Owner Name:</b>  | John Smith  |
| <b>Street Name and Address:</b>  | 123 Main Street   |
| <b>City, Village or Township:</b>  | Madison   |
| <b>County:</b>   | DANE  |
| <b>Nearest Intersecting Road or Highway:</b>                                       | 12  |
| <b>Installer:</b>  | Installer Info  |

**Sale by logging into your Customer Record:** If you have one, you may also process sales by logging into your individual (non-business) WI DNR account. This is the same account you would use to purchase hunting and fishing licenses.

- Logging into your DNR account, will allow you to log back in and reprint documents if needed.

1. Start at the GoWild website: <https://gowild.wi.gov/>
2. To Log into your customer account, click **“Get Started”**



3. Answer the required question and fill in the login credentials

**DNR Account Lookup**

Go Wild offers you the opportunity to create an easy to remember username and password which you can manage yourself. No longer will you have to look for your documents to find numbers to access your account. Let's begin by finding your account, then you'll have the opportunity to create your personalized account access when you reach your personal Homepage.

Are you a United States citizen?

☐ Yes ☐ No

**Enter Your Personal Information**

Please enter ONE SET of identifying information.

**Search by Customer Number**

Customer Number Required:  Date of Birth Required:  ex. 01/01/2016

Last 4 of Social Security Number Required:

**Search by Social Security Number**

**Search by Driver's License Number**

4. Verify your driver's license (if applicable), and click **"Next"**

**Welcome Back, ADRIENNE!**

**Social Security Number**

\*\*\*-\*\*-\*\*\*\*

**DL Issuing State**

Wisconsin ☒

**DL / State ID**

A1234567891234

5. Answer the preference and residency questions), and click **"Next"**

**Preferences and Residency**

When DNR receives a request from a third party for a list of customers or businesses: **Required**

☐ Include my name/business ☐ Don't include my name/business

**Residency Required**

Are you a Resident of the State of Wisconsin?

☐ RESIDENT ☐ NON-RESIDENT

To qualify for a WI Resident pricing online, you must provide a valid WI driver's license or state ID. If you do not have a valid WI driver's license or state ID, you may continue as a non-Resident or you can visit an agent location to provide proof of residency.

6. Verify your address information and continue to the homepage

7. From the homepage, you will look for the **"Licenses"** section, and click on **"Buy a License"**

**Licenses**

Current Licenses

Combo Licenses

License History

8. Go to the **"MISC/Other Tab"** and the notification product you wish to acquire

**Product Catalog**

Featured Hunt/Trap Fish Applications Trails & Parks **Misc/Other**

Filter By:

Category

General

Featured Product

Species

Turkey

Product Type

Basic

License

Tag

| Product Name                         | Description   | Price   |
|--------------------------------------|---|---------|
| Heat Exchange Drillhole Construction |   | \$0.00  |
| Well Construction Notification       |   | \$50.50 |
| Wild Rice Harvester (Resident)       | Allow harvesting of wild rice during the open seas... | \$8.25  |
| Wild Rice Id (Resident)              | Allows harvesting of wild rice during the open sea... | \$0.00  |
| Ginseng Harvester License (Resident) | Allows harvesting of wild ginseng during the open ... | \$15.75 |

9. Continue with the steps (4-13) from the Quick Sales instructions to complete the transaction
10. To reprint non-quick sales notifications, you may log into your record and click on **"reprint documents"**, under the **"Licenses section."**